



MAKE-UP ARTISTS & HAIR STYLISTS

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Make-up Artists & Hair Stylists Local 798, I.A.T.S.E. –Requirements for the 2021 Barber Organizing Drive

Dear Prospective Barber Drive Applicant:

Please read all of the following information carefully. It explains the Application Process required for the 2021 Barber Drive. After reading, you will know what information you will need and where it is to be sent. Please, Do NOT call the Union office as this drive is being conducted by the Organizing Director. Please direct all questions to organizing@local798.net To ensure receipt of your package, send it Certified Mail, or Return Receipt Requested. Again, please do NOT call the Union office.

Do NOT send photographs of your work. They are not necessary.

The Initiation fee for Local 798 is currently \$3,500.00 (this fee is subject to change). If you are accepted into Local 798, you must pay the initiation fee of \$3,500.00 IN FULL within six (6) months from the date on your letter of acceptance or invoice.

About Local 798:

Make-Up Artists & Hair Stylists Local 798 is chartered under our parent union—the I.A.T.S.E., or "International Alliance of Theatrical Stage Employees." The I.A.T.S.E. represents Local 798 members as well as thousands of other entertainment union members working at various trades in multiple venues, including movies, television, commercials, live theater, and new media. When you join Local 798, you also join the I.A.T.S.E., and you will be expected to conform to all policies and practices specified under both the 798 Constitution and the I.A.T.S.E. Constitution.

There shall be no discrimination against any person in respect to membership in this Local by sex, race, creed, color, national origin, sexual orientation, age or any other reason as covered by applicable federal, state and municipal laws.

PLEASE UNDERSTAND:

Joining Local 798 does NOT guarantee employment; Local 798 is not a hiring hall. Local 798 is comprised of members who are employed on a day- by-day basis. You are responsible for securing employment. The Union is responsible for representing its members under the Contracts which includes fair wages and benefits.

Please read the following instructions carefully or your application may be REJECTED!

Submit your paperwork by mail or Certified, Return Receipt mail to:

Make-Up Artists and Hair Stylists Local 798, I.A.T.S.E.
Attn: Barber Drive c/o Organizing Committee
70 West 36th Street, Suite 4A
New York, NY 10018

Applications are accepted from **SEPTEMBER 1, 2021** through **NOVEMBER 30, 2021**. No Applications will be accepted after **NOVEMBER 30!**

Requirements for APPLICATION TO MEMBERSHIP in LOCAL 798:

STEP ONE: APPLICATION SUBMISSIONS PACKETS to include:

All paperwork, including your resume and cover letter, must include your legal name. Please don't submit 'stage names' with legal name. **We need your legal name on everything!**

Do not submit original documents because they will not be returned to you. You can only apply for the craft of HAIR. You must apply as a Hair Stylist. If you are rejected for the Barber Drive and want to reapply during the annual application process, you must resubmit everything again. **Therefore, make sure to submit copies.**

1. Pre Member Application

COVER LETTER: A brief Cover Letter

Your Cover Letter must state the following:

All of the photocopies of the documents are "true copies" of the originals.

The cover letter **must** be typed, signed with your **Legal Name (not a stage name or nickname)**, and include your current address, telephone number AND email address. It is your responsibility to notify Local 798 by mail if you have a change in address, telephone number or email address.

2. RESUME: Submit a clear and concise resume that details all credits you may have in the entertainment field that would be included under Local 798's contracts only. Also include any pertinent education you have received for your craft. **Use your legal name; do not use a stage name or nickname.**

Resumes should reflect credits in the craft of HAIR (Barber)

As non-union, your credits may be for both Hair and Make-Up. **On your resume, keep your job credit BUT only list the craft of HAIR. Your telephone number and email address must be on your RESUME.** If you have a website, make sure to put the website address on your RESUME.

Please include the names and contact information of the people who wrote your reference letters for your application submission under "References" on your RESUME.

3. NOTARIZED SIGNATURE: The signature on the TERMS and CONDITIONS of Local 798 Barber Drive Application Process must be included and notarized. The form **must display your legal name.** The Terms and Conditions of Local 798 Application Process acknowledges that you understand and agree to the timetable and stipulations of our enrollment process.

(You do not need to notarize all the other documents you are submitting.)

4. PROOF of AGE and CITIZENSHIP: A **copy** of your valid Driver's License or State photo I.D., Passport or Birth Certificate that proves you are of legal age to engage in gainful employment within the Jurisdiction of Local 798. If you are not a U.S. citizen, you must supply a **notarized copy** of your valid work/residency visa and a **copy** of your valid passport.

5. 5. PROOF of 18 MONTHS RESIDENCY IN ONE LOCATION IN LOCAL 798's

JURISDICTION: This is in accordance with the I.A.T.S.E. Constitution. We need at least two documents for residency – **copies, not originals.**

EXAMPLES: Car Registration, Utility Bills, Rental Agreement, Mortgage Bill, Telephone Bill. You can submit **copies** of your Bank Statements or Tax Returns, but make sure all the private financial information is crossed out. In order to prove that you have lived within Local 798's jurisdiction for a minimum period of 18 months, include dates on your **copies** that go back at least 18 months chronologically up until the present date. The Jurisdiction of Local 798 is on <https://www.local798.net>

Click on "OUR JURISDICTION".

Please use a highlighter to circle the following items:

- Document name
- Your address listed
- Your name
- All pertinent dates that serve to prove your residency

6. LICENSE & EDUCATION:

A **copy** of your Barber OR Master Barber license is required.

7. RECOMENDATION FORMS: SENT IN DIRECTLY BY THE PERSON COMPLETING THE

FORM: Must have three Recommendation Forms sent to the Local from people within the entertainment field, 2 from people in your craft. Please remind the person completing the form to include their name, title, phone number & address. We will contact them to verify information. Please remind them it must be received by November 30, 2021.

8. PROOF of 90 DAYS PAID WORK: Submit Proof of a minimum of 90 paid days in chronological order of the last **4** consecutive years in your chosen craft (**This added year is due to the COVID shutdowns in 2020**)

All work being submitted must have been completed by August 31 2021.

Copies of your Payroll or Production Company Pay-stubs and/or:

- (a) **Copies** of Invoices with a Production Pay-stub attached to the invoice and/or;
- (b) Copies of Call Sheets, FRONT & BACK (NOT PRELIMS). Some Call Sheets are only one page, but your name and title must be TYPED IN BY PRODUCTION along with rest of crew members on all Call Sheet submissions and/or;
- (c) **Copies** of Network payroll sheets. Must include a signed letter on the company letterhead stating you worked the days on the payroll sheet(s).

Whether you choose to submit copies of Payroll, Production company Pay-stubs or Call Sheets, please be sure to use a highlighting pen to circle the following items:

Production Company - Project name - Your name - Your job title – Dates - Number of Days worked. (If number of Days isn't listed, **write the number of days in a circle.**)

Please note, the following are NOT acceptable as Proof of Work:

Personal Checks, Cash receipts, Invoices with out attached Paystubs, Personal Calendars, Emails/letters saying you were hired

Remember: **Proof of Days** must be for Film, Television, Commercials, Theatre or Video. These classifications are covered under Local 798 Contracts. **Your paid work can be on non-union film, television, theatre etc.**

Print/editorial/photo shoots, weddings, salon work, haunted house venues, theme parks, wax museums are **NOT** considered work covered under Local 798 contracts.

Insert a Table of Contents before your PROOF OF 90 DAYS. Here's an example: PROOF OF DAYS

Table of Contents:

"Action Adventure Guy - Indie Movie Prods Co. - Call sheet copies - 55 days

"Channel 5 Action News" - Channel 5- - Paystub copies (circle days on each)- 35 days
"Valentine's Day Concert" - City Opera House - Invoice AND Pay-stub copy – 12 days

STEP TWO – APPLICATION SUBMISSION PACKET REVIEW:

A panel comprised of Local 798 members will review your application. They will evaluate your resume and read your recommendations to assess your qualifications to be a member of Makeup Artists and Hair Stylists of Local 798. Emphasis will be placed on the judgment of current Local 798 members who are recommending you for membership.

Applications must be submitted with *all* required materials. Incomplete applications will be discarded after the deadline.

All references will be checked.

Your application will automatically be rejected if:

- It is incomplete
- You have falsified any information and/or
- You were expelled from another Local Union within the I.A.T.S.E.

After your application submission packet has been reviewed by the panel, you will either be accepted or denied. You will be informed via **mail by the end of December** if you were rejected or accepted into Membership.

If you are invited to join Local 798, you will receive a packet from the Union office that includes:

- An IATSE Application for Membership in a Local Union
- The Local 798 Pledge
- A Local 798 Dues Agreement form

You **must** take the Membership Orientation Class before you are able to join. Send an email to the email address that is provided with your packet to sign up for the required Local 798 Membership Orientation Class. Please complete, sign, and mail back all of the previously mentioned forms to Local 798, along with your full payment, no later than six (6) months from the date on your letter. **You can pay the initiation fee of \$3,500.00 (subject to change) via credit card, postal money order or certified check. No personal checks will be accepted.**

After your payment is processed, we will mail your packet with a Welcome letter of acceptance, a Local 798 Constitution and Bylaws, a Description of Benefits, a Member's Handbook and your Membership card with your Member number on it.

If your application is rejected, you may re-apply in the next application cycle. **Please email any questions to the Organizing Committee at organizing@local798.net**

Thank you.

Local 798 I.A.T.S.E.

Organizing Committee

organizing@local798.net